



Mount Bethel Christian Academy

Certified by FLOCS

REQUEST FOR DOCUMENTS

Mount Bethel Christian Academy's registration process involves securing official records from the applicant's current school as well as their educational history from the past schools attended.

Kindly complete your portion of this form including your signature. The admissions department will fax this request to your student's current school.

Thank You

Name of Current School: _____

Address: _____

Phone No: _____ Fax No: _____

Parent's Signature: _____ Date: _____

To whom it may concern:

Student: _____ Grade: _____

We are officially requesting that you forward the following student's school records to Mount Bethel Christian Academy. Thanks for your cooperation and prompt attention.

- * Original Health Immunization Form
- * Physical Examination Form (HRS-H Form 3040 & Form 680)
- * Birth Certificate
- * Social Security Card
- * Final report cards from all previous years
- * Academic records of the current and last year
- * Test data from most recent achievement test and diagnostic test/Standardized Test
- * Behavior/Suspension/Discipline records

Additionally, kindly also submit the follow:- _____

We appreciate your collaboration.